## **October 2018 ANO Meeting Agenda**



|  |  |
| --- | --- |
| Date | Thursday, November 1st 2018 |
| Time | 1900 UTC |
| Location | Topic: October ANO Meeting  Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/258166187>  Or iPhone one-tap :  US: +19294362866,,258166187# or +16699006833,,258166187#  Or Telephone:  Dial(for higher quality, dial a number based on your current location):  US: +1 929 436 2866 or +1 669 900 6833  Meeting ID: 258 166 187  International numbers available: <https://zoom.us/u/acwoQ9iT1> |
| Attendance | <https://docs.google.com/spreadsheets/d/1jUMRxgadbM9EUhaUdj5v5CgVIt_QTv195nf7XeCecLY/edit?usp=sharing> |
| Facilitator | Xavier (LayerTech) |
| Voting Platform | <https://factomize.com/forums/factom/ano-polls/> |



### **Agenda Items**

|  |  |
| --- | --- |
| Topic | Notes |
| Roll Call | <https://docs.google.com/spreadsheets/d/1jUMRxgadbM9EUhaUdj5v5CgVIt_QTv195nf7XeCecLY/edit?usp=sharing> |
| Approval of Previous Meeting Minutes | <https://drive.google.com/drive/u/2/folders/1RcDw4bVhWcRsBX7XGLxjtCPieFKHTYvf> |
| **Committee Reports** | |
| ANO Contributions Working Group | No Written Report |
| Core, Technical, and Code Deployment Committee | No Written Report |
| Developer Relations Committee | No Written Report |
| Documentation Committee | No Written Report |
| Exchange Committee | No Written Report |
| Governance and Legal Committee | No Written Report |
| Marketing Committee | <https://docs.google.com/document/d/1Ix8csK7jW4OWLUK3GuDWvV5ctG4Mmiu7JjULVMmCFfc/edit?usp=sharing> |
| Strategy Committee | No Written Report |
| **Old Business From Previous Meeting** | |
|  |  |
| **New Business** | |
| ANO Meeting Reorganization | Xavier Chen (LayerTech) |
| ANO Summit Overview | <https://trello.com/invite/b/dVn0S8NG/806cb654e22ce63578a796410516d113/factom-external-roadmap>  (draft) |
| **Open Floor** | |
| **Announcements** | |

|  |
| --- |
| Adjourn |

### **Objective of Robert’s Rule of Order**

The rules are there to have an efficient and organized meeting. With more than twenty participants a free for all will quickly become unwieldy. We will be following an abridged version of Robert’s Rules of Order, similar to the approach the Guides have been using in their meetings. Remember that the purpose of Robert's Rule of Order is to move things along by majority consensus but ensure the minority gets heard. If you feel like that principal has been violated, speak up.

Cheat Sheet: <http://diphi.web.unc.edu/files/2012/02/MSG-ROBERTS_RULES_CHEAT_SHEET.pdf>

### **General Rules**

* If you wish to speak, request recognition from the Chair
  + To request the floor, speak up. If someone already has the floor, please type on the Zoom chat to make your request. This way timestamp can be used to determine who goes next.
  + All discussion must be relevant to the current topic
  + Keep your comments and points concise and be considerate of everyone’s time
* Only ANOs are allow to speak and vote during the meeting. If non-ANO member wants to participate, need to given the floor by an ANO.
* 5 minutes time limit for each item on the agenda. Once 5 minutes is up, the Chair will ask for motion to end discussion and request action. If no one offers a motion, discussion will continue for another 5 minutes.
* To expedite voting process, the Chair encourages the use of following rules:
  + Unanimous Consent: "If there is no objection…" move on unless someone objects
  + Chair will default to voice vote on minor matters. Members can always object and request a formal vote before or after the voice vote

### **Logistics**

* The meeting will take place on Zoom
  + You will be able to participate with a Zoom account or calling in by phone
  + Audio and video of the meeting will be recorded and publicly available after the meeting is over
* Meeting minutes will be recorded and available after the meeting is over
* Motions will be voted on through Factomize Poll Thread